



KINGSTON
GRAMMAR SCHOOL

FOUNDED 1561

HELICOPTER LANDINGS AT DITTON FIELD

Fees and Charges

Issue 1
August 2015

1. LANDING & PARKING FEES

1.1 Schedule of Landing Fees & Parking Charges by Helicopter Charge Group & Type

Grp.	Helicopter Type	Landing Fee	Advanced Reserved Parking (planned)			
			0-4 hours	4-8 hours	8 - 12 hours	12 - 24 hours
1A	Robinson R22 Robinson R44 Enstrom F28/280 Hughes 269/ Schweizer 300	£150	£150	£200	£250	£300
1B	Schweizer 333 Enstrom 480 Robinson R66 Bell 47	£150	£175	£225	£275	£350
1C	Hughes 369 /500 MD Helicopters 520N MD Helicopters 600N Aerospatiale SA341/2 Gazelle Eurocopter AS350 Squirrel Eurocopter EC120 Eurocopter EC130 AgustaWestland 119 Bell 206 Jet Ranger Bell 206L Long	£150	£200	£225	£280	£375
2	Eurocopter AS355 Twin Squirrel Bolkow 105	£250	£280	£300	£380	£400
3	Agusta Westland 109 MD Helicopters Explorer Eurocopter EC135 Bell 427 Bell 429 Eurocopter EC145/Bk117	£350	£300	£380	£400	£550
4	AgustaWestland AW139 Agusta Westland Lynx Eurocopter AS365 Dauphin Eurocopter EC155 Bell 212, 222, 412 and 430 Sikorsky S76	£350	£380	£400	£450	£600
5	Eurocopter SA332 Puma Mk1 Eurocopter EC225 Super Puma Mk2 Sikorsky S60 Blackhawk Sikorsky S61 Sikorsky S92 Agusta Westland Sea King Sikorsky CH53 CH47 Chinook Agusta Westland AW101 Irlin	£800	PARKING AND CHARGES SUBJECT TO OPERATIONAL LIMITATIONS			

N.B.: Prices for helicopter types not listed above are available on request.

2. OPERATING HOURS

2.1. Permitted Opening Hours :

07:00 to 23:00 (7 days a week)

2.2. Normal Operating Hours (unless prior arrangement made):

07.00 to 15.00 Monday - Friday (April - October)

08.00 to 16.00 Monday - Friday (November - March)

3. LANDING CHARGES

3.1. Landing Fees

Landing slots are normally allocated a maximum 15mins. Any users who exceed the allocated 15min slot time will be subject to short term parking charges.

3.2. Extended Operating Charges (All times local)

Extended operating charges apply to ALL aircraft groups and are based on the Actual Arrival Time and Departure Times.

Weekdays	Hours	Charge
EARLY EXTENSION (applicable Nov-March)	07:00 - 08:00	£200 per hour
EVENING EXTENSION	Closing - -	£200 per hour

Weekends & Bank Holidays	Hours	Charge
	07:00 - midnight	£200 per hour

Lead times for requests for extensions:

Evening or Late extensions: by midday the same day

Early extensions: by 15.00 on the previous day.

4. CANCELLATION POLICY

4.1. General Slot Cancellation

Cancellation notice given of pre-booked slot in advance	Cancellation Charges
No notice (i.e after ETA)	100% of all charges
Up to 2 hours	50% of all charges
2 to 4 hours	25% of Landing Fee
4 to 24 hours	£50.00 Admin. fee
Over 24 hours	No charge*

* Only if resold, otherwise the £50.00 Admin fee will be payable

Cancellation Policy does not apply to cancellations made for weather or technical reasons. Management reserve the right to cancel slots at short notice for operational

reasons.

4.2. Parking (Reserved parking only)

Cancellation fees are only applicable for reserved parking pre-booked in advance. Cancelled reserved parking bookings, are a proportion of the total pre-booked parking fee for the requested parking period:

- Less than 12 hours notice - 25% of total parking fee
- Less than 4 hours notice - 50% of total parking fee
- Less than 2 hours notice - 75% of total parking fee
- Less than 1 hours notice - 100% of total parking fee

4.3. Extended Operating Periods and Out of Hours

100% cancellation charges will be applicable if any Evening or Late extension booking is not cancelled before midday the same day.

100% cancellation charges will be applicable if any early extension booking is not cancelled before 15:00 if the preceding day.

Cancellation charges applicable to the extension periods are based on the total booked; Landing plus extension fees and any pre-reserved parking fees.

The management reserve the right to apply charges for bookings outside normal opening hours which are cancelled due to inclement weather, where staff are in attendance and less than 1 hour's notice is given.

5. BOOKINGS

Kingston Grammar School's Ditton Field is Prior Permission Required (PPR) only and all requests for landings are to be made only by owners and operators by telephone directly to the Lettings and Events Co-ordinator (not Air Traffic) on 0208 9398176 or gmccay@kgs.org.uk.

Slot booking request lead/ cut-off times for extensions to normal operating hours are described at 3.2. Where requests for arrivals or departures outside of normal operating hours already exist, acceptance of any further requests made after the cut-off times will be at the discretion of the management.

Requested slot timings (including amendments) are subject to confirmation and must be adhered to in order to prevent delays.

Users must keep Kingston Grammar School advised of any requested changes to confirmed slots (ETA/ETD and aircraft-type) so that slot booking can be re-confirmed.

The management reserve the right to refuse or cancel any slot booking for operational reasons.

Failure to provide full slot booking information or inform Kingston Grammar School's Ditton Field staff of amendments may cause delays. Similarly failure to adhere to agreed slot timings, whether early or late, may also cause delays, including being denied permission to land.

Please also ensure that passengers are made aware of the importance of arriving at Ditton Field in sufficient time for their requested departure, as departure delays outside of the permitted slot time will result in an extension of parking charges (see Section 1.1 and 3.2).

6. SECURITY

6.1. Access Control & Identity verification

Access to Ditton Field is controlled and restricted; therefore all passengers should comply with any requests for proof of identity or personal or luggage screening. Bags should not be left unattended at any time.

In order to assist us with safety and security and ensure unimpeded access to the site for your clients, and their support staff, full passenger ID is preferred. To aid identification and security we recommend therefore that you pass the booking reference and slot details to support staff or drivers greeting or dropping off customers at Ditton Field.

South West London can be affected by planned public and ceremonial events which necessitate the establishment of temporary airspace restrictions which can affect the operation of Ditton Field as a landing site.

- 6.2. Overnight Parking of Aircraft is not available.
- 6.3. Taxi and Chauffeur Services are not available and should be arranged privately
- 6.4. Fuel and catering is not available on site.

7. AIRCRAFT INSURANCE REQUIREMENTS

All helicopters using Ditton Field must have in place Aircraft Third Party and Passenger Legal Liability Insurance coverage for a minimum limit of GBP 15,000,000 in any one occurrence.

In addition the Insurance Policy of the Helicopter user must be endorsed as follows:

"Insurers agree to waive rights of subrogation arising out of any payment(s) made in respect of loss of or damage to the Aircraft, against Kingston Grammar School (and/or Associated and/or Subsidiary and/or Parent Companies and/or their officers, servants and employees) who are also included jointly and severally as an Insured for liability coverage".

Upon request the Insured shall provide evidence that such insurance cover is in place.

8. PAYMENTS & FINANCE

8.1. Payment Policy

All planned slot booking requests will be subject to invoicing and advance payment in order to secure the slot.

All other invoices are payable in accordance with terms stated on invoice.

All major Debit and Credit Cards (except Diners Card and American Express) are accepted. All prices are do not attract VAT.

8.2. Refund Policy

Refunds will be offered for bookings paid for in advance and subsequently cancelled by the owner/operator less any cancellation fee due based on the notice period given (see Section 4).

8.3. Customer Car Parking

Self-parking is available subject to availability and by prior arrangement and is charged at £10 per hour.

Please allow 15 minutes prior to landing slot departure time for car parking and arrangements for payment/ billing.