

# KGS Support Staff 2023-2024

#### Administration

Mr P Borrero Media Technician
Mrs C Borrows Drama Secretary
Miss B Creasey Senior Data Analyst

Mrs F Casole School Administrator (Attendance)

Ms L Calder Music Administrator

Mrs R Dunman Sixth Form and Careers Administrator
WO2 R A Gardner Combined Cadet Force; Transport Manager

Mrs N Ghauri School Counsellor

Miss C Hardwicke Executive Assistant to the Deputy Head

Mrs A Harrison School Administrator (Cover)

Mrs S Nelson-Williams Examinations Officer
Mrs S Moledina Lead School Nurse
Ms P Singer School Counsellor
Mrs C Sandford Events Manager

Mrs J Starmer Technical Theatre Manager
Mrs A Vilasoa Sport & Co-Curricular Assistant

### **Admissions**

Mrs J Shalgosky Senior Registrar
Mrs J Day Deputy Registrar
Mrs G Davies Admissions Manager

#### **Finance**

Mr D Leen Director of Finance & Operations

Mr T Hughes Deputy Director of Finance & Operations

Mrs K Chaplin Payroll Officer
Mrs K Harman Finance Officer

Miss L Wilson Graduate Finance Apprentice

# **Caretaking and Maintenance**

Mr D Harries Facilities Manager

Mr D da Costa Santos Assistant Facilities Manager

Mr J J Boyes Caretaker
Mr J Daley Caretaker
Miss A Osmulska Caretaker
Miss M Rodriguez Day Cleaner

## Catering

Mr P Lynch Catering Manager

### **Ditton Field**

Mr M Parry Head Groundsman

Mr J Reilly Deputy Head Groundsman
Mr B Gardner Assistant Groundsman



### **Executive Assistant to the Head Master**

Dr S Warne

### **Human Resources**

Mrs N Sloan Director of Human Resources
Mrs A Butler Human Resources Officer
Miss P Charlton HR & Executive Assistant

Ms D Coomes Clerk to the Governors; Compliance Officer

# **IT Support**

Mr N Baxter Director of IT

Mr C Burns IT Support Technician
Mr D Blenkley IT Support Technician
Mr A Ibrahim IT Support Apprentice
Mrs E Rawal Network Systems Manager

### **Language Assistants**

Ms P Hermosa Spanish
Ms S Faber French
Ms P Maass German
Dr G Pepe Italian

## **Learning Support**

Mrs A Clark Teaching Assistant

# Library

Ms F McBride Librarian

Mrs S Rothwell Assistant Librarian

# Marketing

Mrs E Dawson Copy Editor
Mrs T Phillips Head of Mar

Mrs T Phillips Head of Marketing
Miss M Pawlowska Digital Marketing Manager

## Reception

Mrs A Hodgson Receptionist

### **Technicians**

Miss L Boyes Chemistry
Mr J Ganesalingam Physics
Mr G Garcia Art
Mr I Gedye DT

Mr C Hardie Chemistry
Mrs S Pinchbeck Biology
Mrs D Turner Biology

KGS Staff may be contacted by email: (first initial)surname@kgs.org.uk



eg <u>pstones@kgs.org.uk</u>

Exceptions:

Mr S R Lehec <a href="mailto:head@kgs.org.uk">head@kgs.org.uk</a>
Mr P Lynch <a href="mailto:catering@kgs.org.uk">catering@kgs.org.uk</a>
Mrs S Garside <a href="mailto:pgarside@kgs.org.uk">pgarside@kgs.org.uk</a>
Mr S Grant <a href="mailto:mgrant@kgs.org.uk">mgrant@kgs.org.uk</a>
Mrs S Humphrey <a href="mailto:vhumphrey@kgs.org.uk">vhumphrey@kgs.org.uk</a>
Mrs S Nelson-Williams <a href="mailto:snelsonwilliams@kgs.org.uk">snelsonwilliams@kgs.org.uk</a>